



12780 Madison Road, Riley, KS 66531 (785) 556-0280

APPLICATION FOR EMPLOYMENT

In compliance with Federal and State equal employment opportunity laws, qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital status, veteran status, non-job related disability, or any other protected group status.

NOTICE: Substance and Alcohol Testing is required of all applicants and employed drivers.

PERSONAL INFORMATION:

Date _____

Name _____

Address _____

City, State & Zip _____

Social Security # _____

Telephone number () _____ Alt Phone () _____

E-Mail Address _____

Are you 18 years of age or older? _____

Do you hold a valid drivers license in good standing? _____

Driver's License _____

State Number Exp. Date

We will need to get a copy of your Driver's License and Social Security Card.
WE ARE AN EQUAL OPPORTUNITY EMPLOYER

FOR COMPANY USE
PROCESS RECORD

Applicant Hired _____ Rejected _____ Starting Wage _____

Date Employed _____ Point Employed _____

Department _____ Classification _____

(If rejected, summary report of reasons should be placed in file)

Signature of Interviewing Officer _____

TERMINATION OF EMPLOYMENT

Date Terminated _____ Department Released From _____

Dismissed _____ Voluntarily Quit _____ Other _____

Termination Report Placed in File _____ Supervisor _____

POSITION / AVAILABILITY:

Position Desired _____ full-time _____ Part-time _____

FOR PART-TIME APPLICANTS:

Days & Hours Available:

Monday _____ Hours Available _____

Tuesday _____ Hours Available _____

Wednesday _____ Hours Available _____

Thursday _____ Hours Available _____

Friday _____ Hours Available _____

How did you hear about us? _____

Have you ever filed an application with us before? _____

Have you ever been employed with us before? _____

Do any of your friends or relatives work here? _____

If so, their Name(s): _____

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? _____ Proof of citizenship or immigration status will be required upon employment.

Have you ever been convicted of a felony? _____

If yes, for what? _____
(A conviction is not an automatic bar from employment.)

Date available for work _____ What is your desired salary range? _____

Are you currently on "lay-off" status and subject to recall? _____

EDUCATION:

School _____ Years Completed _____

College _____ Years Completed _____

EMPLOYMENT HISTORY:

Present or Last Position:

1. Employer _____
Address _____ Phone _____
Position Title _____ From _____ To _____
Responsibilities _____
Reason for leaving _____
May we contact them? _____
2. Employer _____
Address _____ Phone _____
Position Title _____ From _____ To _____
Responsibilities _____
Reason for leaving _____
May we contact them? _____
3. Employer _____
Address _____ Phone _____
Position Title _____ From _____ To _____
Responsibilities _____
Reason for leaving _____
May we contact them? _____

TRAINING & EXPERIENCE:

Describe any specialized training, apprenticeship, skills, job-related licenses, etc.

List any machinery you have operated.

List honors, awards, special accomplishments, professional, trade, business or civic activities and offices held.

REFERENCES: (DO NOT INCLUDE FAMILY MEMBERS)

Name _____ Phone _____

Name _____ Phone _____

Name _____ Phone _____

REQUEST FOR CHECK OF DRIVING RECORD

I hereby authorize you to release the following information to Fall Color Farms, LLC for purposes of investigation as required by Sections 391.23 and 391.25 of the Federal Motor Carrier Safety Regulations. You are released from any and all liability, which may result from furnishing such information.

Applicant's Signature _____ **Date** _____

In accordance with the provisions of Sections 604 and 607 of the Fair Credit Reporting Act, Public Law 91-508, as amended by the Consumer Credit Reporting Act of 1996 (Title II, Subtitle D, Chapter I, of Public Law 104-208), I hereby certify the following:

1. The consumer (applicant) has authorized in writing the procurement of this report;
2. The consumer (applicant) has been informed in a separate written disclosure that a consumer report may be obtained for employment purposes;
3. The information requested below will be used for a "permissible purpose" (i.e. information for employment purposes) and will be used for no other purpose;
4. The information being obtained will not be used in violation of any federal or state equal opportunity law or regulation; and
5. Before taking an adverse action based in whole or in part on the report the consumer (applicant) will receive a copy of the requested report and the summary of consumer rights as provided with the report by the consumer reporting agency.

I also hereby certify that this report request and the above applicant's release notice meet the definition of "permissible uses" of state motor vehicle records under the provisions of the Driver's Privacy Protection Act of 1994 (Public Law 1103-322, Title XXX, Section 300002(a))

Signature of Company Supervisor _____ **Date** _____

TO BE READ AND SIGNED BY APPLICANT

I authorize you to make such investigations and inquiries of my personal, employment, financial or medical history and other related matters as may be necessary in arriving at an employment decision. (Generally, inquiries regarding medical history will be made only if and after a conditional offer of employment has been extended.) I hereby release employers, schools, health care providers and other persons from all liability in responding to inquiries and releasing information in connection with my application. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulation of the Company.

I understand that information I provide regarding current and/or previous employers may be used, and those employer(s) will be contacted, for the purpose of investigating my safety performance history as required by 49 CFR 391.23(d) and (e). I understand that I have the right to:

- Review information provided by previous employers
- Have errors in the information corrected by previous employers and for those previous employers to re-send the corrected information to the prospective employer; and
- Have a rebuttal statement attached to the alleged erroneous information, if the previous employer(s) and I cannot agree on the accuracy of the information.

Signature

Date

I certify that information contained in this application is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired. I authorize the verification of any or all information listed above.

Signature

Date